



Grade A+ by NAAC

The Maharaja Sayajirao University of Baroda Press (Sadhana Press)

The Maharaja Sayajirao University of Baroda

Nr. Palace Gate, Palace Road, Vadodara – 390 001

Ph.: (+91-265) 2433072

Ref. No. MSUP/054/2026-27

Date: 31.8.2026

Tender Fee: Rs. 300/- (Non-refundable)

Last Date and Time: 14.9.2026 till 18:00 Hrs.

Earnest Money Deposit: Rs. 3,000/-

Tender No.

Subject: Quotation for Binding Contract of 24 Pages University Main Answer-Books for the Period of One Year

Gentleman,

Please quote the most competitive rate for Approx. 3,60,000 Nos. Binding Contract of 24 Pages University Main Answer-Books for the Period of One Year with the following Terms & Conditions. Submit the rates **on or before 14.9.2026 till 6:00 pm** in duly sealed envelope **by Courier or Regd. AD Post only** at the above address superscribed with "Quotation for Binding 24 Pages University Main Answer-Books".

Brief Binding Process Information: For preparing 24 Pages' University Exam. Answer-books the required Printed titles-i.e. Page Nos. 1-2/23-24 and Two Colour Ruled Sheets of 17"X24" 60 GSM Paper for the Page Nos. 3-22, in the parts of 50,000 Nos. (or suitable quantity, as per the requirement) will be collected by the bidder from this Press. The bidder will execute the work of Folding, Gathering, Side Thread Sewing (Stitching), Hole Punching (at upper Left Corner), MSU Perforation (as per the sample), Finish Cutting, Variable Numbering on each Answer-book and prepare bundle of 250 Nos. each and Sticking Packet Number on each bundle. The finish cut size of the answer-book must not be less than 295 mm X 205 mm. The party will deliver back to this Press the finished cut, bound, packed (with top-bottom waste paper) and labelled Answer-books' bundles in the proper stacked condition. The bound Answer-books have to be packed in the bundles of 250 Nos. only.

PS: The sample of bound answer-book can be seen at the above address/if you have any queries regarding the above, please contact or call to the undersigned on any working day except Sunday and Public Holiday.

Terms & Conditions -

1. A Cheque/Demand Draft of Rs. 3,000/- (Rupees Three Thousand only) payable to "Manager, The M. S. University of Baroda Press" must be enclosed along with the prescribed Tender's Price-Offer as an amount for Earnest Money Deposit. The offer without Earnest Money Deposit will not be considered.
2. The University Authority reserves its right to alter-curtail/increase the quantity according to the requirement. The strict legitimate action will be taken against any of the party who involves oneself for unlawful mishandling of Bound Answer-book or Printed Answer-book Title(s).
3. No advance payment will be made. Applicable Income Tax / GST will be deducted on the bill amount as per the Government Rules.

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4. The quoted rate must include To & Fro Charges for collecting the Printed Titles and Ruled Sheets from this Press and delivering back the finished cut, bound, packed and labelled Answer-books' bundles in the proper stacked condition.
5. The rate must be quoted in the prescribed form-PRICE OFFER, attached to this tender form. Please clearly specify, if GST is applicable.
6. Authority of The Maharaja Sayajirao University of Baroda reserves all the rights to alter the quantity; reschedule, cancel or reject the tender without assigning any reason thereof. The accepting authority at its discretion will give preference to award the order bearing the same/higher quoted firm, looking to other aspects; at its discretion. The accepting authority may extend the date of receiving the filled tenders.
7. If any of the participating bidders is willing to undertake the Binding work of 24 Pages University Main Answer-Books at the lowest quoted price, the authority may assign the work to such bidder(s) in case of time constraint.
8. Interested participating bidder may remain present at the time of rates opening at his own cost. The schedule and venue will be informed to the participating bidders by suitable mode of communication.
9. The amount paid as Earnest Money Deposit will be returned to all the bidders after successful execution only. No interest will be paid on that amount.
10. Penalty clause will be applicable as decided by the University authority, if needed.

(Jatin H. Somani)
Press Manager

To,

Tender No.

Press Manager,

Date:

The Maharaja Sayajirao University of Baroda Press (Sadhana Press)
Near Palace Gate, Palace Road, Vadodara – 390 001, Gujarat

**Quotation Notice No. MSUP/054/2026-27, Dt. 31.8.2026 for
Binding Contract of 24 Pages University Main Answer-Books
for the Period of One Year**

PRICE OFFER

To be submitted in Sealed Envelope

Sir,

I/We have properly understood the Terms & Conditions mentioned and submit the Price Offer as under.

Name and Address of the Bidder:

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No.	Particulars	Gross Rate (Rs.) per No.	GST	Total Rate (Rs.) per No.
1.	Binding of 1/4 Demy Size (1/4 Size of 17"X24") 24 Pages' University Exam. Answer-books; which includes the work of Folding, Gathering, Side Thread Sewing (Stitching), Hole Punching (at upper Left Corner), MSU Perforation (as per the sample), Finish Cutting, Variable Numbering on each Answer-book and prepare bundle of 250 Nos. each & Sticking Packet Number on each bundle.			

Please clearly specify, if GST is applicable.

The quoted rate is for Binding of 1/4 Demy Size (1/4 Size of 17"X24") 24 Pages' University Exam. Answer-books executing the Binding of Answer-books as per the Binding Process, Packing, etc. mentioned in the tender with To & Fro Charges.

I/We have properly understood the Scope of Work, Terms & Conditions mentioned in the tender and bound to follow the same.

Place:

Seal & Signature of Authorized Person